Background Investigation Authorization Form

In connection with my application for employment, I authorize _____ ("the Company") to procure a consumer report on me. I understand that investigative inquiries may be obtained by a consumer reporting agency, and that any such report will be used solely for decisions related to my employment. I also understand that the nature and scope of this investigation will include a number of sources including, but not limited to, various Federal, State, County and other agencies that maintain records concerning my credit history*, criminal history*, social security verification, motor vehicle records, verification of education or employment history, or other background checks. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which I am applying. These reports will include information as to my character, general reputation, personal characteristics, mode of living, and work habits.

**Where permissible under State law.*

I understand that if the Company hires me, it may request a consumer report or an investigative consumer report about me for employment-related purposes during the course of my employment. The scope of this investigation will be the same as the scope of a pre-employment investigation, and that the nature of such an investigation will be my continuing suitability for employment, or whether I possess the minimum qualifications necessary for promotion or transfer to another position. I understand that my consent will apply for the duration of my employment, unless I revoke or cancel my consent by sending a signed letter or statement to the Company at any time, stating that I revoke my consent and no longer allow the Company to obtain consumer or investigative consumer reports about me.

I hereby consent to the Company my permission to obtain the above information. In order to facilitate in the proper identification of my file or records the following personal identifiers, as well as other information, is as follows:

Print name _____

Other names known by _____

Social security number _____ Date of birth _____

Driver license number _____ State _____

Current address _____

City _____ State _____ ZIP _____

Applicant signature _____ Date _____

Prospective employer _____

I would like to receive a copy of any report obtained on me by the Company.

☐ Yes ☐ No